

City of Danbury
Regular Council Meeting Minutes

Thursday, April 21, 2022

Notice is hereby given of the Regular Council Meeting of the Danbury City Council to be held at 6:30 p.m. on Thursday, April 21, 2022, at Danbury City Hall, 6102 5th Street, Danbury, Texas, at which time the following items of business will be considered:

Call To Order 6:30 p.m.

Council Present: Chris Holcomb, Jon Williams, Butch Peterson, Rocky Hicks, Keith Woods

Council Absent

Staff Present: Kristina Watson, Chief Rhyne, Carrie Long

Pledge

Prayer Jon Williams

Public Comment

None

Council and Staff Comments:

None

Consent Agenda

1. Consideration of Monthly Bills (Check Register from March 17, 2022, through April 20, 2022)
 2. Consideration of March Financial Statements
 3. Consideration of March Police Report/Maintenance Log
 4. Consideration of March Municipal Court Report
 5. Consideration of March Community Center Report
 6. Consideration of March Park Report
 7. Consideration of March Time Report
 8. Consideration of March Utility Report
 9. Consideration of City Council Minutes (March 14, 2022; April 7, 2022)
 10. Consideration of Building/Electrical Inspector Report
 11. Consideration of Utility Department Vehicle Report
-

Motion by_Keth Woods excluding check register

Seconded by_Chris Holcomb

Passes

General Business:

1. Update on Community Development Block Grants. (Commissioner Ryan Cade)

Ryan Cade – Funds are annually sent to County from federal government annually there is rotation of different cities and the commissioners look at where it would be most beneficial. Danbury has been a beneficiary since 2015. I am excited to announce another \$200,000.00 is being passed through to Danbury. There is still paperwork to be done but everything looks to be in order. Danbury has received overall right about \$900,000.00. Most has been used for the wastewater improvements. Separately not having to do with the block grant Danbury will also be getting help for the ball field parking lot. Our office is always here to help.

Melinda Strong – The project is to start 4/25/22 and we appreciate the help from the county.

Executive Session: _____ **Time:** 6:34 PM **End:** 7:29 PM

2. Executive Session under Texas Government Code Section 551.072 – Real Property: Deliberation Regarding the Possible Sale, Exchange, Transfer and/or Acquisition of Real Property in the City of Danbury.

General Business Continued: at 7:29 PM

Council Present: Chris Holcomb, Jon Williams, Butch Peterson, Rocky Hicks, Keith Woods

3. Discussion and Consideration of Accepting Donation of a Cooler for the Park Kitchen from Danbury Civic Club. (Danbury Civic Club)

Sue Powell showed a picture of the cooler being donated to the Civic Club. The Civic Club asked for donations and was shopping around for a cooler and someone reached out said they wanted to donate one and they are giving it to the City. It is a single door.

Motion by Keith Woods to accept donation of cooler from the Civic Club for the Park
Seconded by Butch Peterson

Passes

4. Discussion and Consideration of Naming the American Legion Sports Complex Entrance Road off of Spur 28. (Melinda Strong)

Melinda Strong – The County needs a name for the road off Spur 28 in order to complete the interlocal agreement to deliver asphalt.

Keith Woods suggests Ball Park Road. Carrie confirmed the spelling with Keith and the other council members.

All agreed it would be two words.

Motion by Keith Woods to name the road off Spur 28 Ball Park Road
Seconded by Butch Peterson

Passes

5. Discussion and Consideration of Amending the City of Danbury Use Agreement on Ball Fields. (Keith Woods)

Keith Woods talked to Mr. Cook and President of Girls Softball. This is the beginning stages of talks to protect the fields and to find out what their needs are. It is looking good and has promise.

Melinda Strong asked council to let the mayor know when to put it back on the agenda.

Tabled

6. Discussion and Consideration of Requested Use of Fields at American Legion Sports Complex.

Melinda Strong gave council his email to show what he is requesting.

Mr. Bruenind spoke as representative for a group of approximately 45 people in the county to start an adult softball league to play 16 games in 1 ½ to 2 months. They have groundskeepers to maintain the fields. They are willing to sign a volunteer waiver. The games would mostly be on Saturdays and they would like to begin May 21, 2022. The league would like to know what the fees would be.

Keith Woods confirmed that they would be willing to sign a volunteer waiver. If games are played at night there would be electricity charge for the lights. Next step is to talk with Mr. Cook. Also there may be people from Danbury interested in playing. Melinda Strong said she would email Mr. Bruenind the volunteer waiver.

Kylie Kroschel said agreement would have to be with the Danbury Little League and to contact S. Cook.

City Attorney will need a waiver signed by all players releasing the City from liability.

Tabled

7. Discussion and Consideration of Improvements to the American Legion Sports Complex Bathrooms. (Keith Woods)

Keith Woods – We are at the stage of getting it registered with the state – then we will find out what the requirements are. Taxpayer money is involved so the state has to be involved. We will add it back to the agenda when we know something from the state.

Tabled

8. Discussion and Consideration of Purchasing Accounting Software. (Carrie Long)

Carrie Long presented CenterPoint software highlights, costs and that they have two CPA's on staff if needed for support. The software company would be able to train a new employee to do the accounting if something were to happen and the current employee was not available to train. This is a plus since the accounting processes are known only by the current employee.

Melinda Strong said if they have CPA's built in to the software then why would you need another CPA.

Heather Martin said the software is not the same as having a CPA certify the monthly financial statements to avoid what has happened in the past. She said that extra money would have to be spent on Curtis Craig to prep work for the audit if we do not have a CPA doing it.

Rocky Hicks asked about online bill pay for the water. The Payment Group will continue and stay the same. Rocky stated that we are actively searching for a CPA.

Motion by Rocky Hicks to purchase the CenterPoint software.
Seconded by Keith Woods

Passes

9. Discussion and Consideration of Approval of Pothole Repair List. (Rocky Hicks)

Rocky Hicks said he and Jon and Rocky's wife drove all of the streets and made a list.

Melinda Strong – I will send the list to the county and they will put it in a interlocal agreement.

Motion by Chris Holcomb to approve pot hole list
Seconded by Keith Woods

Passes

10. Update from Utility Department. (Kristina Watson)

Kristina Watson – Dredging kicks off Monday, 4/25/22. Monthly flushing reported to state. Kristina met with KSA Engineers, they are drafting a proposal to present at the next council meeting on how to use the ARP money.

11. Discussion and Consideration of City of Danbury Request for Property Transfer or Disposal. (Cynthia Sharp)

Motion by Rocky Hicks to dispose of old telephone system.
Seconded by Keith Woods

Passes

12. Discussion and Consideration of Setting Date to Interview City Secretary Applicants.

Special Meeting – Monday, April 25, 2022 at 6:00 PM

Motion by

Seconded by _____

Passes

Passes but councilman abstains

Motion Dies

Tabled

Executive Session: Called by City Attorney: Time: 8:34 PM End: 8:42 PM

Adjourn/Dismiss: 8:42 PM

Mayor Melinda Strong

Minutes Approved On:

ATTEST: _____

Cynthia Sharp, Deputy City Secretary